



مدرسة جيمس وستمينستر رأس الخيمة  
**GEMS Westminster School**  
RAS AL KHAIMAH

# Acceptable Use Policy

<b>Date:</b> 01-09-2019	<b>Reviewed on:</b> 01-09-2020
<b>Reviewed by:</b>	Ms. Shabana Amir-Baz

**Use Computers for Teacher assigned work only.**

**Use Computers when a teacher is present**

**Use School Installed Software only**

**You may not install Software from home or download and install software from the internet**



### **Respect School Property**

Screen savers, desktops, and wall papers may not be altered.

Plugs and cables may not be disconnected or rearranged.

### **Protect your intellectual property**

Login to your computer with personal ID and password.

Do not share your ID and password with other students.

Logout of the computer before you leave the classroom.

### **Respect the intellectual property of others**

Do not use someone's ID and password to login to the computer.

Do not alter someone else's document.

Always site the source of any material (words, pictures and music) you use from the internet.

