

Week starting 6th of Sep

Theme of the Week

UNESCO International Literacy Day

Key dates

- 9th September 2020 - WSR Marhaba Evening - Welcome and Information Evening for New Parents



مدرسة جيمس وستمينستر رأس الخيمة
GEMS Westminster School
RAS AL KHAIMAH

Telephone: +971 7 203 5999

www.gemswestminsterschool-rak.com

<https://www.facebook.com/GEMSWestminsterSchool.RAK/>

Welcome message from the Vice Principal



Dear Parents and Guardians,

Asalaam alaikum.

I hope you and your family are in the best of health.

It is with great pride and excitement that I write this letter of introduction to you as the newly appointed Vice Principal of Westminster School. I am honored to have the opportunity to support in leading a school with such a rich tradition of education! I have been dedicated to the field of education for more than eighteen years. My most recent administrative experience was in United Kingdom where I served as an Executive Principal. I am excited and eager to bring my skills as an educational leader to Westminster School and work with you as a partner in education to ensure your child's success.

Along with the teachers and staff, I will work hard to continue the legacy of success established by WSR by building strong relationships with parents, students and community partners. We will focus on Core skills, the use of data to drive instruction, and to provide consistent implementation of the British curriculum in a rigorous manner so that we can continue to increase all of the students' progress and achievement.

All of us at Westminster School are eager and excited to begin what promises to be an amazing year. Despite the current climate and worldwide changes, we at WSR are going to continue to provide academic experiences for our students that are world class and help them build relationships while making real-world connections. As your Vice Principal, it is important to me that everyone who steps through our doors or logs online-teachers, students and parents-are excited to be here! This attitude enables us to meet the challenges of academic excellence in a positive, fun, and nurturing environment.

I would also like to take the opportunity to thank all those parents who have popped in to say hello and to all of you who have been highly supportive and helpful.

I look forward to working with you as a team to help each student at Westminster meet their goals and have a successful school year!

Kind Regards,

Ms Shabana Amir-Baz

Useful contacts at WSR

If you have any concerns about attendance, punctuality or your child's welfare, please contact your child's Tutor or Pastoral Leader in the first instance. If you are unable to get a satisfactory response by following the agreed procedures, then please do not hesitate to contact reception on 07 203 5999 to arrange a meeting with a member of the Senior Leadership Team or Head of Section

Grade Leader	Grade	Email
Ms. Samia Altamash	KG1	samia.a_wsr@gemsedu.com
Ms Sheila	KG2	shiela.k_wsr@gemsedu.com
Ms Ria Paula		ria.b_wsr@gemsedu.com
Ms. Christiana Bamidele	1	christiana.b_wsr@gemsedu.com
Ms. Tara Freeman	2	tara.f_wsr@gemsedu.com
Ms Mahreen Khan	3	mahreen.k_wsr@gemsedu.com
Ms. Olayinka Jeph	4	olayinka.j_wsr@gemsedu.com
TBC	5	TBC
Ms. Mukta Nair	6-7 Girls	mukta.n_wsr@gemsedu.com
Mr. Sujith Thankachan	6-7 Boys	sujith.t_wsr@gemsedu.com
Ms. Dhanya Sundradas	8-10 Girls	dhanya.s_wsr@gemsedu.com
Ms. Renuka Nair	8-10 Boys	renuka.n_wsr@Gemsedu.com
Mr Alphonso	11 and 12 boys and girls	alfonso.i_wsr@gemsedu.com
Head of Department	Subject	Email
Ms. Fathima Bathool Abdurahiman	Secondary English	fathimabatho.a_wsr@gemsedu.com
Ms. Jennifer Bhikarry	Secondary Mathematics	Jennifer.b_wsr@gemsedu.com

Ms. Emma Fox	Secondary Science	Emma.f_wsr@gemsedu.com prathapa.j_wsr@gemsedu.com
Mr. Temitope Olusayo	Head of Performing Arts	temitope.o_wsr@gemsedu.com
Mr. Ali Ezzat	Grade 1-12: Arabic & Social Studies A	aliezzat.e_wsr@gemsedu.com
Ms Saima Naz	Grade 1-12: Islamic	saima.n_wsr@gemsedu.com
Mr Sujith MS Fathima	Head of Secondary Head of Primary PE	sujith.t_wsr@gemsedu.com fatmamohamed.s_wsr@gemsedu.com
Ms. Esther Sylvester Ms Reshma Bhimani	Geography & History Moral Education, PSHE and Social Studies B	esther.s_wsr@gemsedu.com reshma.b_wsr@gemsedu.com
Ms. Farah Alhousani	Business Accounts Economics	farah.a3_wsr@Gemsedu.com
Ms Evangeline Ravi Ms. Zahra Shelke	Head of ICT secondary Head of ICT Primary	evangeline.r_wsr@gemsedu.com zahra.s1_wsr@Gemsedu.com

Role:	Name:	Contact:
Principal	Ms Nicole Haynes	Please email info_wsr@gemsedu.com
Vice Principal	Shabana Amir Baz	shabana.a_wsr@gemsedu.com
Head of Secondary (Grade 6-12)	Mr. Martin Poveda	Martincharle.p_wsr@gemsedu.com
Head of Primary KG1 to Grade 5)	Ms. Jane Scawthorn	jane.s_wsr@gemsedu.com
Head of Arabic and Islamic Studies and Social Studies Department	Mr. Ismail	ismail.s_wsr@gemsedu.com
Deputy Head of KG1	Ms. Asavari D Souza	asavari.d_wsr@gemsedu.com
Deputy Head of Primary	Ms. Iline Gevers	iine.g_wsr@gemsedu.com
Deputy Head of Secondary	Mr. Ziaur Rahman	Ziaur.r_wsr@gemsedu.com
Deputy Head of Secondary	Ms Chantelle Sargeant	Chantelle.s_wsr@gemsedu.com
Assistant Head of Primary	Mr. Harley Golder	harley.g_wsr@gemsedu.com

Directors of Learning: Key Stage 1 (KG2 – Grade 1) Key Stage 2 (Grade 2 – 5)	Ms. Paramprit Kaur Ms. Ummehani	paramprit.k_wsr@gemsedu.com ummehani.e_wsr@gemsedu.com
Directors of Learning Grade 11-12 Grade 8-10 Grade 6-7	Ms. Beena Nair Ms. Rhea Lawrence Ms Remya Unnikrishnan	beena.n_wsr@gemsedu.com rheamarina.l_wsr@gemsedu.com remya.u_wsr@gemsedu.com
Head of Well-being and Attendance	Mr. Temitope Olusayo	temitope.o_wsr@gemsedu.com
Teaching & Learning Coach	Ms. Asma Siddiqui	asma.s_wsr@gemsedu.com
Head of Examinations	Ms. Martha Fishery	martha.f_wsr@gemsedu.com
SEND Coordinator	Ms. Laudette	inmaculadalu.a_wsr@gemsedu.com
School Counsellor	Fateha Begum	fateha.b_wsr@gemsedu.com
School Counsellor	Ms. Basma Abdul Naeim Ibrahim	basma.i_wsr@Gemsedu.com
Student Welfare Officer (Behaviour Lead)	Ms. Hassina Muhammad	hassina.m_wsr@gemsedu.com
Parent Relations Executive (PRE)	Ms. Josephine Atea	josephine.a_wsr@gemsedu.com
Manager of School Operations	Mr. Tapan Bhatt	tapan.b_wsr@gemsedu.com
Registrar	Ms. Genesa Paler	registrar_wsr@Gemsedu.com
BBT Bus Transport Customer Care Executive (CCE)		
Threads Uniform	www.threadsmc.com	
Facebook	www.facebook.com/GemsWestminsterSchool.RAK/	
WSR YouTube	https://www.youtube.com/channel/UCKMwVs9mTmESj1m_nk7XvoQ/videos	

September Key Dates:

- Sunday 6th September 2020 -Parent Information morning (KG)
- Monday 7th September 2020 - Parent Information evening (Gr 1-2) Primary Parent Open Afternoon
- Tuesday 8th September 2020 - Parent Information evening (Gr 3-5)
- Wednesday 9th September 2020 - WSR Marhaba Evening - Welcome and Information Evening for New Parents
- Thursday 10th September 2020 - Parent Information evening (Gr 11-12)

Dear Parents,

I do hope that you are all safe and well.

Following further directives from the MOE, we now have a plan for children to start coming into school for their face to face blending learning.

If you have chosen blended learning please note that you can bring your children to school on the following dates:

Week Commencing	Grade	Type of Learning
30/08/2020	KG1 & KG2	100% Face to Face and 100% RPL
	Grades 1,2,3,4,5	100% RPL
06/09/2020	KG1 & KG2	100% Face to Face and 100% RPL
	Grades 1,2,3,4,5	100% RPL
13/09/2020	KG1 & KG2	100% Face to Face and 100% RPL
	Grades 2,3,4	100% RPL
	Grades 1 and 5	Blended Learning and 100% RPL
20/09/2020	KG1 & KG2	100% Face to Face and 100% RPL

	Grades 2,3,4	100% RPL
	Grades 1 and 5	Blended Learning and 100% RPL
27/09/2020	KG1 & KG2	100% Face to Face and 100% RLP
	Grade 3	100% RPL
	Grades 1,2,4,5	Blended Learning and 100% RPL
04/10/2020	KG1 & KG2	100% Face to Face and 100% RLP
	All Grades	Blended Learning and 100% RLP

Please note that RLP is On Line Learning Only

Please note that we are unable to offer face to face learning for children other than on the dates specified above. From 4th October 2020 you can send your child to school for blended learning regardless of their Grade. All Grades will be able to be in school for Blended Learning from 4th October 2020.

Which group will my child be in?

Class teachers will begin to allocate and notify you of your child's group. Please note that all siblings will be allocated to group A. This will happen across the whole school (Primary and Secondary) to ensure that siblings are able to travel to school together on the same days.

What will the school timings be?

School timings for Grades 1 to 5 will be 7:45 to 1:45pm. The day will have 6 lesson periods. Each lesson will have a 15 minute break in between to allow your child to take water, eat a snack, wash/sanitize their hands and use the bathrooms.

Will my child need to wear a face mask?

If your child is 6 years old or above, please ensure that you send them to school with two face masks. They must also be marked with your child's name. Please note that for children aged 5 years and below it is not mandatory for them to wear a mask in school.

What does my child need to bring to school with them?

- Your child must bring their own stationery to school,
- Healthy snacks/packed lunch,
- Bottled water,
- A charged device with WIFI connection capability. Your child will not be using this device all day, but as we are unable to share any paper in school, the teacher will be able to share texts that they will need to access the learning. They will also be able to join in with Kahoot and MS teams quizzes that the teacher will set.

Please note, children will not be able to share anything they bring in – all children will need their own individual things.

Where will I drop my child in the morning?

If your child is in KG1 or KG2 you are permitted to go to their classroom and stay in the building for a maximum of 10 minutes.

If your child is in Grades 1 to 5, you will need to drop them at the front of the school, parents are not permitted to enter the school building with their children from these Grades.

Where can I collect my child at the end of the day?

KG1 & KG2 – you can collect your child directly from the classroom.

Grades 1, 2, 3 – you can collect your child from the upper and lower shaded areas at the far right of our school building. Please ensure that you enter via Gate 2, collect your child from the shaded area and continue to walk through to Gate 4 where you can leave the school campus. Please adhere to the one way that we have been instructed to implement for the safety of the children, families and staff at WSR.

Grades 4 & 5 – these children will be dismissed from their classroom and will be able to either go to the upper and lower shaded areas to meet their siblings and wait to be collected or they can meet their parent at the gate and leave the campus with them.

Where will I go if I collect my child late?

If you collect your child late you will need to go directly to Gate 5 and walk through the bus area to the schools MPH (Multi-Purpose Hall). Late children will be held here.

Finally, please do not send your child to school if...

- They are not feeling well and are suffering from fever, runny nose, diarrhea, sore throat or muscle pain
- If any of your child's siblings are suffering from any of the above
- If any family member has arrived from another country and is under self-quarantine
- If any member of the family is detected COVID-19 positive and is in isolation or on medication
- If any member of the family has been advised to take a COVID-19 test and you are still awaiting the results
-

Please be assured that these timings have been put into place to ensure the safety of your children. Do adhere to these dates. If your child comes to school in the wrong week, we will be calling you to come and collect them. We have been given strict guidelines by the MOE as to how many children we are allowed on our campus each week.

If you need further clarification please speak to your child's Class Teacher, Grade Leader or a member of my SLT who will be more than happy to help you.

Thank you for your continue support to help us ensure that our children, families and staff remain safe during this pandemic.

Kind regards

Jane Scawthorn

Jane Scawthorn
Head of Primary

Dear Parent,

RE: Returning to school – Important notices for Grades 6-9 students

We are really excited about welcoming your child back (albeit online) on Sunday 6th September at 7.45am.

Please read the important notices below with your child about the school reopening, blended learning and expectations for the new academic year.

- Students in grades 6-9 will be learning online from Sunday 6th September 2020.
- Over the coming weeks, the school will review weekly on allowing more students to return back to school – subject to health and safety conditions. More information will follow.
- Students will have an extended tutor time on Sunday morning to support transition back to school. Important information for the rest of the week will be shared by their tutors. If your child does not have their tutor's Google Classroom Tutor Group code, please email the school's IT support team: studentithelpdesk_wsr@gemsedu.com
- Ensure that your child attends school every day. Students must log-on from 7.45am onto their Google Classroom Form Tutor Room each morning,
- Teachers are aware that not all students will have purchased subject textbooks; lessons have been planned to accommodate for that. Students will be given additional time to do so.

We look forward to welcoming your child back to school next week.

Yours Sincerely,

WSR Secondary SLT Team

Dear Parent,

RE: Returning to school – important notices for grade 10-12 students

We are really excited about welcoming your child back to school (or online) on Sunday 6th September at 7.45am. If you have chosen the Remote Learning option for your child, then please ensure they log-on from 7.45am onto their Google Classroom each morning. If your child does not have their tutor's Google Classroom Tutor Group code, please email the school's IT support team - studentithelpdesk_wsr@gemsedu.com

Please read the important notices below with your child in preparation for their return to school on Sunday:

- Students will have an extended tutor period on Sunday morning to support their transition back to school. Important information for the rest of the week will be shared by tutors.
- Students will only be allowed on the school premises if they have a negative COVID19 certificate. This should have been emailed to your child's form tutor by Friday 4th September.
- Teachers are aware that not all students will have purchased subject textbooks, and lessons will be planned accordingly. Students will be given additional time to do so.
- Ensure you do not send your child to school if they are displaying any symptoms of illness (i.e. runny nose, dry cough, high temperature, etc.)
- Ensure you send your child to school daily with 2 **disposable** masks, a packed lunch (or ensure there are adequate funds on your child's lunch card to purchase food) and water bottles.
- Students must maintain effective social distancing as per instructions inside the building.
- Ensure that your child attends school every day (either physically coming to school or online).
- Secondary school students with their own transport facility will use Gate no 2 & 3 to enter the school campus. These gates will be open from 7:15am each morning. (Please see figure 1 below for further guidance on entry points and gate numbers.)
- Students will have to pass through thermal scanning at the school entrances
- Students arriving to school by bus transport will have to pass through thermal scanning via the Multi-Purpose Hall.
- Kindly follow the school traffic plan and enter and leave the school premises by the designated gate.

We look forward to welcoming your child back to school.

Yours Sincerely,

WSR Secondary SLT Team

For School Bus Services – BBT Company

Parents who want to register bus service for the students, please visit the BBT counter.

Timing - Sunday to Thursday 08:00 AM to 03:00 PM

Saturday 08:00 AM to 01:00 PM.

Transport In charge- Mr. Yusaf Rasheed.

E Mail - sde-wsr@bbt.ae

Contact - Tel: 07-2035999 Ext: 204

Thank You.



[Save on your school's fees today! | GEMS Ambassador Programme](#)

Dear Parent,

The GEMS Ambassador Programme has been running successfully for more than a decade since its launch in 2008. In the past two years alone, the programme has helped parents earn back more than AED 650,000.

The programme is open to any GEMS Education parent and the process is straightforward: simply introduce a new family or friend to any participating GEMS school and earn back a minimum of **4% and up to 100%** of your **child's annual tuition fee** in the form of GEMS Points. These Points can then be used to pay school fees (<https://www.gemswestminsterschool-rak.com/why-gems/ambassador-programme/>)

We very much look forward to welcoming you as a member of the GEMS Ambassador Programme and thank you for your participation.

Kind Regards

Admission Team
GEMS Education



Keep up to date with our School website

- Missed a previous edition of our Newsletter? All newsletters are uploaded on our website: <http://www.gemswestminsterschool-rak.com/for-parents/policies-forms-handbook-and-newsletters/newsletters/>
- Missed a letter from the school? All letters sent to parents are now on our website: <http://www.gemswestminsterschool-rak.com/for-parents/letters/>
- Check out what's been happening at school in our Event Logger Page: <http://www.gemswestminsterschool-rak.com/for-parents/events-logger/>
- What events are happening this Term – check out our Events Calendar: <http://www.gemswestminsterschool-rak.com/for-parents/events-calendar/>



Download the GEMS Rewards App & get saving

Dear all,

If you have not done so already, please ensure you have downloaded the GEMS Rewards App and completed the registration process. The App is available on IOS and Android App stores. <http://www.gemsrewards.com/>

There are plenty of offers and savings



GEMS
REWARDS
WE CARE

**4.25% discount offer is extended till 31st August plus you can
Convert the school fee in installment without interest and
Without processing fee**



FAB GEMS Credit Card

Made especially for GEMS families

Advance Tuition Fee Discount Scheme on GEMS Credit Card - Academic Year 2020-2021

Academic Year starting Sept 2020

Fee cycle	Payment due date	Payment Period	Fixed rate %	No. of monthly fees in advance
Term 1	On or before 20 August 2020	Full year fees	4.25%	10 months
	On or before 20 August 2020	1st and 2nd term fees	3.00%	7 months
	On or before 20 August 2020	1st term fees	1.50%	4 months
Term 2	On or before 20 December 2020	2nd and 3rd term fees	2.50%	6 months
	On or before 20 December 2020	2nd term fees	1.25%	3 months
Term 3	On or before 20 March 2021	3rd term fees	1.25%	3 months

Academic Year starting April 2021

Fee cycle	Payment due date	Payment Period	Fixed rate %	No. of monthly fees in advance
Term 2	On or before 20 August 2020	2nd and 3rd term fees	2.50%	7 months
	On or before 20 August 2020	2nd term fees	1.50%	4 months
Term 3	On or before 20 December 2020	3rd term fees	1.25%	3 months
Term 1	On or before 20 March 2021	Full year fees	4.25%	10 months
	On or before 20 March 2021	1st and 2nd term fees	3.00%	7 months
	On or before 20 March 2021	1st term fees	1.25%	3 months

For any clarifications on tuition fee discounts, please contact the GEMS school cashier

Terms and conditions:

- The discount scheme is based on a fixed rate percentage of the tuition fee paid in advance and in accordance with the above fee cycle calendar using the GEMS FAB Titanium Credit card.
- The discount can be used for a maximum of one academic year and is only applicable if a one term minimum tuition fee is paid in advance.
- Eligibility for the fee discount requires any outstanding fees to be paid in full.
- The discount is based on the current fee structure. Should any revision to the fee structure be approved by the regulatory authority at a later date, the difference shall be payable by the cardholder.
- In case of any refunds, the official refund policy will be applied and the discount already granted will be adjusted accordingly.
- The discount is applied on the net tuition fee after concession/reduction/advance payment, if any.

Contact: SAJIDA 0503535523

School Term Dates:

Statement	Date
Term 1	From 30-8-2020 to 10-12-2020
Term 2	From 3-1-2021 to 25-3-2021
Term 3	From 11-4-2020 to 1-7-2020
Last day of academic Year	1-7-2021

